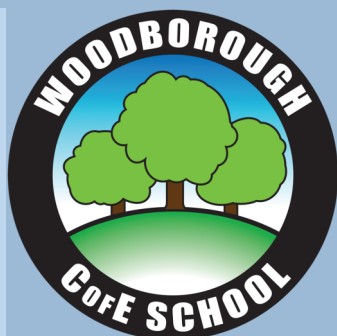


Issue 1

4th September 2020



WOODBOROUGH CE VA PRIMARY SCHOOL

# NEWSLETTER

## A very warm Woodborough welcome to the new school year...

*Happy New School Year!*

*A warm welcome back to everyone and an extra special welcome to pupils and parents who are joining us for the first time.*

*I hope you have all had a lovely summer and enjoyed the sunshine wherever you were.*

*This first newsletter of the school year is intended to share any news and information pertinent to the start of term and inform / remind you about general school procedures. Of course this term some procedures are quite different, so please do take the time to read on and make yourselves familiar with the measures we have put in place to create a safer environment in our school.*

*Copies of all newsletters can be viewed on the [school website](#). Class newsletters will also be circulated at the beginning of each new term and will provide additional class specific information.*

*Our regular weekly newsletter updates will recommence every Friday.*

*Best wishes, Sarah Brewis - Headteacher*

### Attendance matters...

It is vital that children return to school for their educational progress, wellbeing and wider development. School attendance is mandatory again from the beginning of this new academic year. For parents and carers of children of compulsory school age, this means that the legal duty on you as a parent to send your child to school regularly applies.

This year we have plenty of catching-up to do and high attendance will be key. We'd also like to achieve our target to have all pupils in school on any one day (or hopefully lots of days) - a target that has evaded us in recent years.

We are of course mindful that children are unwell from time to time and need to remain at home. Moreover, children may be unable to attend in line with public health advice because they are self-isolating and have had coronavirus (COVID-19) symptoms or a positive test result themselves, or because they are a close contact of someone who has coronavirus (COVID-19). If your child is unable to attend for this reason, you must contact school so that we can support with home learning.

### Travelling to school and parking...

As the new school year commences we would like to request that all parents and carers transporting children to and from school take the time to park vehicles at the Woodborough Club. **Please use the designated spaces at the rear of the building and leave the spaces at the front, along Smithy Lane, free to enable cars to pass one another.**

Parking along the narrow lanes around the school and in front of neighbouring properties causes inconvenience to other road users, prevents the steady flow of traffic, can be very dangerous and frustrates local residents.

Please help us to ensure that the new school year brings a concerted effort from all of our school community to travel safely, park considerately and allow our neighbours easy and unhindered access to their properties and the roads that they live on.

Finally, the bus pull-in at the front of school is strictly for the use of school transport only at the beginning and end of the school day. Unless you have made a prior arrangement with Miss Bolwell, our School Business Manager, please do not park there for school drop-off or collection.



**Thank you in anticipation of your support.**

Please don't forget to purchase your 2020/21 PARKING PERMIT for use in the Woodborough Club car park.



This year you can obtain your parking permit by following the link to the Woodborough Club website:

<https://www.woodboroughclub.co.uk/woodborough-school-parking-permit-a>

Once there you will be able to complete the form and have the option to pay online.

*Completed applications that have already been submitted are currently being processed and permits will be issued during next week.*

### School Transport

Wiltshire Council are operating a full school transport service. If you would like to apply for school transport for your child(ren) more information about eligibility and the Wiltshire Council spare seat system is available here: <http://www.wiltshire.gov.uk/schools-learning-transport-apply>



**Parents of pupils who use school transport should confirm by 12.30 pm daily, using School Gateway, if they wish their child(ren) to travel home on the school bus, please.**

In accordance with DfE guidance children are currently required to sit in their year groups on school buses. Please encourage your child(ren) to do this when they board their buses in a morning. We will organise children into year groups when leaving school at the end of the day.

### At the start and end of the school day

In order to minimise congestion, children should be brought into school by just **one parent/carer**, please. Staggered drop-off and pick-up times will operate as follows:



Classes (Year Group)	Drop-off Time	Collection Time
Willow Class (Y6) & Lime Class (Y5)	8.45 am	3.15 pm
Elm Class (Y4) & Cherry Class (Y3)	8.55 am	3.05 pm
Maple Class (Y2) & Sycamore Class (Y1)	9.05 am	2.55 pm
Oak Class (YR)	9.15 am	2.45 pm

**If you have more than one child and they have different drop-off and pick-up times, please arrive at their EARLIEST allocated drop-off slot and collect at their LATEST allocated pick-up slot.**

At their year group's specified drop-off time, parents/carers should queue at the usual drop-off point on the school playground and **maintain social distancing (both on the playground and along the pedestrian path)**. Please keep your child(ren) with you and explain that they need to queue and socially distance as part of our school rules.

Our one-way system will continue to operate for drop-off and pick-up and will be clearly signed.

For the first few days of the school term your child(ren)'s class teachers will meet them on the playground at their allocated drop-off times. From the week beginning 7th September children will be encouraged to make their way directly to their classrooms (with the exception of our new pupils in Oak Class).

Adults accompanying children to school will not be allowed to enter the school building.

At their child's year group's specified collection time (or their children's LATEST year group collection time) parents/carers should **observe social distancing** and wait for their child(ren) behind the barrier and along the fence on the school playground.

**Please arrive at your child(ren)'s LATEST designated time, do not gather on the school site, collect your child(ren) quickly, depart the school grounds promptly and respect social distancing from others at all times.**

### Organisation of the school day

Children will be taught in their whole year group / class 'bubbles' and will spend class and break times together. Every class bubble has a classroom, allocated toilets, outside play space, staggered break and lunchtime to minimise transmission / cross-contamination across year groups and to assist track and trace processes should there be a case of COVID-19 confirmed within the school.

Where staff are working across bubbles (PPA time, intervention work, MDSAs, after-school 'Fun Club', etc.), record keeping, social distancing and strict personal hygiene routines will be observed.

Every child will have their own stationery. Key Stage 1 and 2 children will be seated in pairs, at forward facing desks where possible. Any shared resources, e.g. PE equipment, iPads and laptops will be thoroughly cleaned between year groups.

Collective Worship will be shared, twice weekly, across the whole school using Microsoft Teams and class worship will take place on the other days.

Peripatetic music lessons with external teachers will re-commence from the week beginning 7th September.

**In line with DfE guidance and with track and trace procedures in mind, we need to be made aware when children are travelling to and from school with school families other than their own, because travelling in a small vehicle, like a car, constitutes 'close contact'.**

### Coronavirus (COVID-19) Safety procedures

We will continue to base our safety practices on the following measures:

- Avoid contact with anyone with symptoms
- Frequent hand cleaning and good respiratory practices
- Regular cleaning of our school
- Minimising contact and mixing

**Prevent the spread  
of Coronavirus**

On entry to school, all children will be asked to wash their hands and this routine will be maintained throughout the school day. Hand washing facilities / hand sanitiser will be readily available.

The children will regularly be taught safety rules and hygiene procedures as part of their work in school. The school will be spot cleaned during the day and thoroughly cleaned at the end of each working day.

### Break Times

Children should bring their own water bottle and healthy snack for break time (which they are able to eat without assistance – e.g. peeling an orange). There will be no sharing of food or drink.



### School Meals

On-site school meals provision with our provider, Edwards and Ward, has resumed again this term. During Term 1 they will offer cold lunches. School meals should be booked and purchased via School Gateway.



'Universal Infant Free School Meals' (UIFSM) provides funding for all government funded schools to offer free school meals to pupils in Reception, Year 1, and Year 2. School meals can be purchased for pupils in Years 3 - 6 (£2.30 per meal).

However, your child may also be eligible for 'Free School Meals' (FSM) and additional Pupil Premium funding. You can follow this link to check whether your child is eligible for FSM and apply on line:

<http://www.wiltshire.gov.uk/schools-learning-free-school-meals>

Visit the [school meals page](#) on the school website for menus and dietary requirement forms.

Alternatively children should bring their own packed lunch (these should contain no nut products, thank you).

### Uniform and Equipment

The pupils always return to school looking very smart - thank you. In order to make sure any stray belongings find their way back to their rightful owners, please remember to make sure all items are named.



Jewellery should not be worn for school. Pierced ears should only have studs in and watches are brought in at the owner's risk.

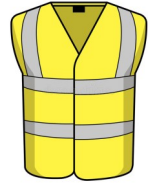
School specific uniform can be purchased from OHM Clothing Ltd, Devizes: <https://www.ohmclothing.co.uk/school-uniform/>

All pupils should bring complete PE kit into school from the beginning of each new term – teachers will send it home regularly to be washed. In addition to timetabled PE sessions, we use our running track regularly, so well-fitting trainers are essential.

## High Visibility Vests

For a number of years, all of our pupils have been supplied with a high visibility jacket, to ensure they can be clearly seen when coming and going from school and also on school visits.

The vests are supplied on a 'permanent loan' basis throughout the pupils' time in school and just need to be returned when the next size up is required or when pupils leave us.



We will source vests for our new pupils and issue them in due course. In order that we can make sure everyone else has a vest and that sizes are appropriate, we'd like to see all pupils wearing their jackets during the week beginning 7th September so we are able to supply larger ones and order any additional ones as soon as possible.

## Breakfast Club and After-School 'Fun Club'

Breakfast Club and 'Fun Club' will resume from Monday 7th September and will work in accordance with the Government guidance for 'Education and Childcare during Coronavirus': <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#wraparound-provision-and-extra-curricular-activity>

Children with pre-booked places at [Sports Education Instructors' Breakfast Club](#) should be accompanied by one parent/carer to the side door of the school hall, adjacent to the front playground, for drop-off and registration. Parents/carers should not enter the school building.

Children with pre-booked places at '[Fun Club](#)' should be collected by one parent/carer from the side door of the school hall, adjacent to the front playground. A member of 'Fun Club' staff will escort the child(ren) to the door and sign them out. Parents/carers should not enter the school building.

## After School Clubs and Educational Visits

With the exception of Breakfast Club and 'Fun Club' we have no plans as yet to resume after school clubs or complete any educational visits. We do hope to resume enrichment activities soon and will keep you informed.

## Cash and Cheque Payments

With effect from 7th September 2020 the school will no longer be accepting cash or cheques as payment for trips and other items. We hope you will support this decision which has been taken in light of the current coronavirus (Covid-19) pandemic, but also to enable savings in administrative costs which can be redeployed in other areas of the school. Payments can be made via School Gateway or BACS (please contact Miss Bolwell for details: [admin@woodborough.wilts.sch.uk](mailto:admin@woodborough.wilts.sch.uk)).



## Medication

Inhalers for Asthma - in order for us to keep our records up-to-date please would parents and carers of children new to the school let us know if your child(ren) need(s) to use an inhaler during the school day. Inhalers are kept in classrooms and should be clearly labelled and regularly checked. Thank you.

Other medication - In order to comply with Local Authority guidelines our administration of medication in school is very limited. Medication will not be given to any pupil without specific written consent of a parent or carer. Please refer to the '[Administration of Medication](#)' letter on the school website.

### A message from our PTA...

**Raise money for school for free every time you shop online!**



**easyfundraising** is a great website where you can help Woodborough School raise funds simply by doing your everyday online shopping with over 3,300 big name retailers like Amazon, Argos, John Lewis, ASOS, Booking.com, eBay, Boden, and M&S.

Every time you shop, we receive a small donation to say 'thank you' and it's completely free too! We want raise as much as possible so please sign up and help us at <https://www.easyfundraising.org.uk/causes/woodboroughcofeschool/>