



Woodborough Church of England Primary School

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Headteacher: Mrs Sarah Brewis

13th March 2020

Dear Parents,

Coronavirus Disease (COVID-19) - School Response

I am writing to inform you about the school's response regarding Coronavirus Disease (COVID-19). There are daily updates from Public Health England who are communicating actions that schools should be taking.

At Woodborough CE Primary School, we are taking all reasonable steps to limit the opportunity for the disease to spread amongst the school community, and hope that close cooperation between pupils, parents and staff will help limit the impact of the disease. I would therefore like to draw your attention to the following information:

Measures taken so far:

Personal hygiene is the most important way we can tackle Coronavirus Disease (COVID-19), especially washing hands; and the '*catch it, bin it, kill it*' strategy for those with coughs and sneezes. We have promoted this awareness to pupils and staff. Parents can play a critical role here by reinforcing the importance of this to their children.

We have thorough daily cleaning routines – wiping down door handles, keyboards, deep clean areas of toilets, food preparation and eating areas.

School trips:

We are actively monitoring travel restrictions and Government guidance which could affect our school trips.

Notification:

If you suspect you or your child/ren are unwell with Coronavirus Disease (COVID-19) you should contact 111 and follow their guidance. We ask that you inform school as soon as possible so we can take adequate precautions.

School Closure:

School will not be closed unless we are instructed to do so by Public Health England.

We do not know for certain that this will happen, nor whether any closures would be regional, or national. However it is important, and sensible, to be prepared.

If we have to close our school, our priority will be to achieve continuity of provision.

In such situations, schools are not expected to deliver the full curriculum but should obviously prioritise. Assuming that face-to-face contact is severely restricted then communicating electronically, is the most obvious format for the great majority of parents and pupils to access.

Contingency planning for emergency closures

- If school is closed, a message will be communicated via School Gateway and the school website.
- Remote classwork will be set by all class teachers via Seesaw and use of the school website.
- If you do not have access to internet, desktop or laptop computer, please let school know immediately.

Remote classwork expectations, in addition to the daily work that will be set by class teachers:

- Online learning, for example TT Rockstars, Letterjoin, Numbots etc.
- Regular reading
- Spellings
- [Termly topic projects](#)

This is a worrying time for everybody and it is important that the school community works together and gives each other support. Thank you for your continued understanding at this time.

Kind regards,



Sarah Brewis

Headteacher

The Department for Education coronavirus helpline is available to answer questions about COVID-19 relating to education and children's social care. Staff, parents and young people can contact this helpline as follows:

Phone: 0800 046 8687

Email: DfE.coronavirushelpline@education.gov.uk

Opening hours: 8am to 6pm (Monday to Friday)

Where to find the latest information

Updates on COVID-19:

<https://www.gov.uk/coronavirus>

Guidance for educational settings:

<https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19>

Travel advice for those travelling and living overseas:

<https://www.gov.uk/guidance/travel-advice-novel-coronavirus>

Educational resources:

<https://campaignresources.phe.gov.uk/resources/campaigns/101-coronavirus-/resources>

<https://campaignresources.phe.gov.uk/schools>

Latest Department for Education information:

<https://twitter.com/educationgovuk>

<https://www.facebook.com/educationgovuk/>