

## OTHER GENERAL INFORMATION & REMINDERS FOR THE NEW YEAR...

### School Uniform

The children always return to school looking very smart - thank you. In order to make sure that any stray belongings find their way back to their rightful owners, may I remind all parents to make sure all items are named.

Jewellery should not be worn for school. Pierced ears may only have studs in and watches are brought in at the owner's risk.

School specific uniform such as polo shirts, sweatshirts, cardigans, PE t-shirts, book bags and sports bags are available from [OHM Clothing in Devizes](#), with limited items still available from the school office. The PTA organises second hand uniform sales and dates are advertised. Any other items of uniform can be purchased from any uniform retailer.

### Lost Property

Our Lost Property box can be found just inside the main front door, outside Mrs Hobbs's office.

### High Visibility Jackets

For a number of years, all of our pupils have been supplied with a high visibility jacket, to ensure they are able to be clearly seen when coming and going from school and also on school visits.

The jackets are supplied on 'permanent loan' throughout the pupils' time in school and just need to be returned when the next size up is required or when pupils leave us.

In order that we can make sure everyone has a jacket and that sizes are appropriate, we'd like to see all pupils wearing their jackets on **Thursday, 13th September**, please. This will enable us to order any additional jackets as soon as possible.

### School Safety and Security

The safety of our children and staff is always our first priority, and with this in mind please be advised of the

following arrangements.

**Door entry control measures** are designed so that everyone visiting the school during school hours reports to the main reception. This enables visitors not only to be identified, but also ensures they are accounted for in the event of an emergency. Door codes are changed on a regular basis. These measures are not designed to keep genuine visitors out of school; rather they are to ensure that security is not compromised. Whenever you visit the school please report to Mrs Hobbs in the first instance.

**Collection arrangements.** Parents must advise the relevant class teacher(s) of the usual collection arrangements for their children. *It is imperative that teachers are also informed of any temporary changes to these usual agreements.* Any child who is not collected at the end of school will be asked to wait outside Mrs Hobbs's office in the main school entrance area. Whilst it might seem a kind gesture to take an un-collected child home, it often causes more anxiety for the un-collected child's parents and school staff.

**Leave of absence during the school day.** If your child has an appointment during the school day please notify the school in advance (preferably in writing / email) and indicate who is going to collect your child. Where an unknown person arrives / telephones the school to collect a child and the school has not received parental notification, the child will not be allowed to leave the premises unless consent can be gained from the parents.

### School Bus Transport

If you wish your child(ren) to travel home on the school bus, please be sure to confirm using [School Gateway](#) by 12.00 pm daily.

### Medication

**Inhalers for Asthma** - in order for us to update our list, please would parents of children new to the school let us know if your child is asthmatic and needs an inhaler and relate to a 'one off' isolated situation.

ing the school day. Inhalers are kept in classrooms and should be clearly labelled and regularly checked. Thank you.

**Reminder:** In order to comply with Local Authority guidelines our administration of medication in school is very limited. Prescribed medication will not be given to any pupil without specific written consent of a parent and non-prescribed medicines will not be given, even with the consent of parents. Please refer to the 'Administration of Medication' letter which can be downloaded from the school website.

**Allergies** - a small number of pupils in school may suffer extreme allergic reactions when exposed to nuts and products that contain nuts. With this in mind please remember to check that no such food items are sent into school with pupils for consumption at either break time or lunchtime.

### School Meals

All pupils in Oak, Sycamore and Maple classes are entitled to have free school meals. If you wish to take advantage of this opportunity please inform staff in the kitchen and complete and return a menu so they are able to order sufficient food. Menus are available from the school office and can also be downloaded from the school website.

The procedure above also applies to pupils in Cherry, Elm, Lime and Willow classes and their completed menus should be returned with payment for meals required (£2.30 per meal).

**Please note that all meals ordered must be paid for at the time of ordering.**

### Attendance

The attendance of all of our pupils is monitored on a regular basis by the Local Authority, via the Educational Welfare Officer. Please note that in accordance with DfE regulations Headteachers are no longer permitted to authorise any leave or absence from school unless the circumstances are 'exceptional' and relate to a 'one off' isolated situation.

Issue 1  
7th September 2018



WOODBOROUGH CE VA PRIMARY SCHOOL

# NEWSLETTER

## A very warm Woodborough welcome to the new school year...

Happy New School Year!

A warm welcome back to everyone and an extra special welcome to pupils and parents who are joining us.

I hope you have all had a wonderful summer and enjoyed the sunshine wherever you were. This first newsletter of the school year is intended to share any news and information pertinent to the start of term and inform / remind you about general school procedures.

Copies of all newsletters can be viewed on the [school website](#). Class newsletters will also circulated at the beginning of each new term and will provide additional class specific information.

Our regular weekly newsletter updates will recommence every Friday.

Best wishes, Sarah Brewis - Headteacher

### Travelling to school and parking...

As the new school year commences we would like to request that all visitors to school allow sufficient time to get to and from school safely and also take the time to park vehicles at Woodborough Social Club (using the designated spaces at the rear of the building and leaving the spaces at the front, along Smithy Lane, free to enable cars to pass one another).

Parking along the narrow lanes around the school and in front of neighbouring properties causes inconvenience to other road users, prevents the steady flow of traffic, can be very dangerous and frustrates local residents.

Please help us to ensure that the new school year brings a concerted effort from all of our school visitors to travel safely, park considerately and allow our neighbours easy and unhindered access to their properties and the roads that they live on.



### Don't forget to purchase your 2018/19 PARKING PERMIT...

Please be aware that applications ([available to download from the school website](#)) and payment for parking permits at the Woodborough Club are now due. Completed forms and payments can be sent into school via pupils or posted in the white post box outside the office.

Completed applications that have already been submitted are currently being processed and permits will be issued later this week / early next week.

### A message from our PTA...

#### Raise money for school for free every time you shop online!

**easyfundraising** is a great website where you can help Woodborough School raise funds simply by doing your everyday online shopping with over 3,300 big name retailers like Amazon, Argos, John Lewis, ASOS, Booking.com, eBay, Boden, and M&S.

Every time you shop, we receive a small donation to say 'thank you' and it's completely free too! We want raise as much as possible so please sign up and help us at <https://www.easyfundraising.org.uk/causes/woodboroughtcofeschool/>



Dear Parents and Carers,

I wanted to take the opportunity, on behalf of the [Woodborough School Governing Body](#), to welcome you all to the new academic year at Woodborough School. In particular welcome to all who are with us for the first time. Our aim is that our pupils have a productive, fulfilling, safe and happy time at school and that our parent body is engaged and active in our school.

The year ahead will no doubt be busy and in addition to the usual cycle of events our conversion to academy status as part of a Multi Academy Trust alongside six other local schools is hoped to complete this year.

Delivering the enriching experience embodied within our school is reliant on volunteers, from those who come into school and help with activities such as reading in class, to all those who man stalls at events and arrange a breadth of regular activities such as popcorn club. We are sincerely grateful to all of our volunteers for helping to foster and create the experience we achieve together. If you would like to become involved, either on a one off basis or more routinely please do let us know.

I look forward to meeting you all in the playground or at one of our many events.

With very best regards

*Tim Atkins. Chair, Woodborough School Governing Body.*

#### Classes for the new school year

Just to remind you, class teachers, teaching assistants and locations are set out below for your information. The relevant class teacher is naturally the first point of contact should you wish to discuss matters regarding the education of your child(ren). Please don't hesitate to contact us if you have any worries or concerns about your child.

##### Oak Class Reception Class pupils

Class teachers: Mrs Wright & Mrs Crichard (Tuesdays)

Teaching Assistants: Mrs Bishop, Miss Marshall & Mrs Partis

##### Sycamore Class Year 1 pupils

Class teacher: Mrs Chapman

Teaching Assistant: Mrs Moore Bethel

##### Maple Class Year 2 pupils

Class Teacher: Mrs Johanson

Teaching Assistants: Mrs Licher & Mrs McCormick

##### Cherry Class Year 3 pupils

Class Teachers: Mrs Barratt (Mon - Wed) & Mrs Crichard (Thur-Fri)

Teaching Assistant: Mrs Barker

##### Elm Class Year 4 pupils

Class Teacher: Mrs Ashby

Teaching Assistants: Mrs Lowe & Mrs Taylor

##### Lime Class Year 5 pupils

Class Teacher: Miss Papworth-Smith

Teaching Assistants: Mrs Lowe & Mrs Taylor

##### Willow Class Year 6 pupils

Class Teacher: Mrs Wren

Teaching Assistants : Mrs Lowe & Mrs Taylor

In addition to the members of staff detailed above, teachers' Planning, Preparation and Assessment (PPA) time will be covered each week by **Mrs Needham** who will teach Religious Education to all classes across the school.

#### Attendance matters...

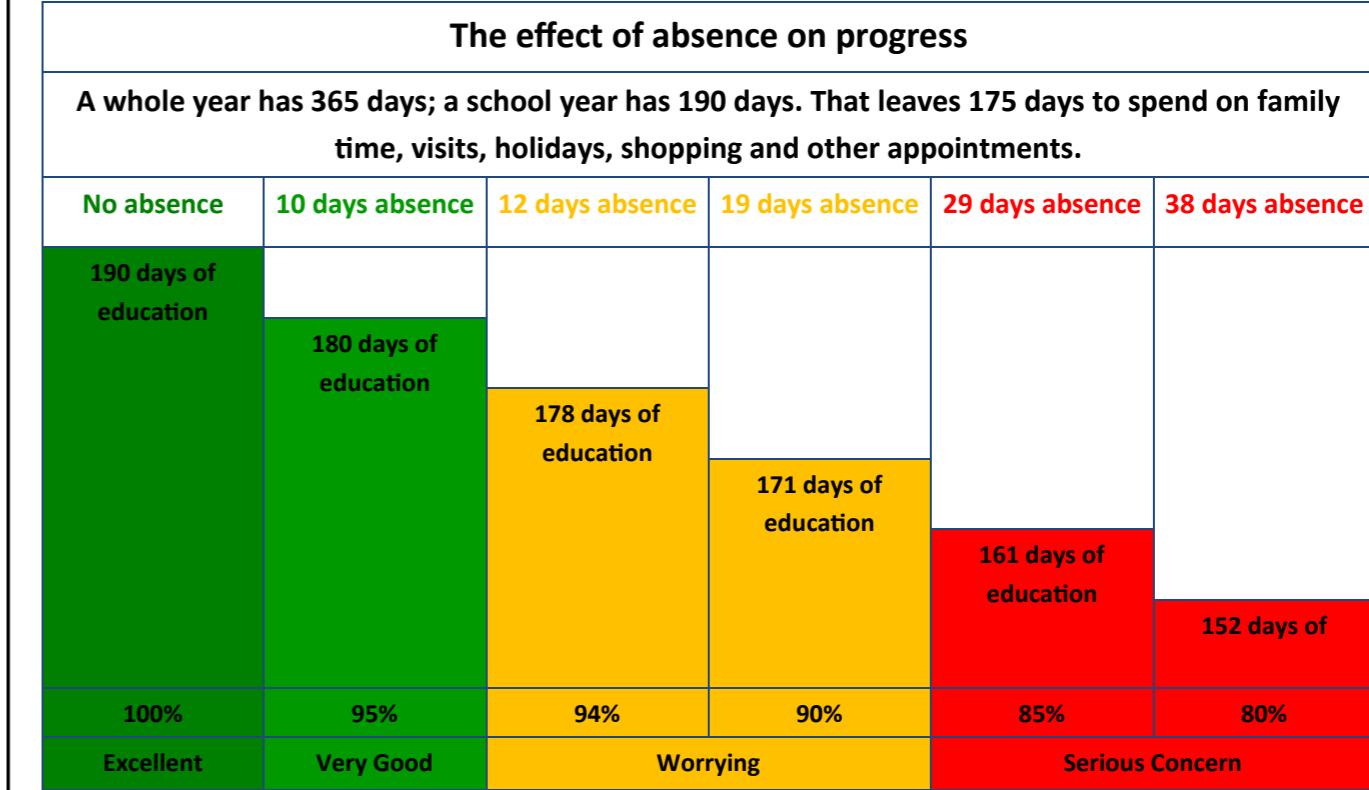
At the end of last term we were delighted to share news that five of our pupils had achieved 100% attendance across the whole school year ☺ - we hope they all enjoyed some great summer reading with the book tokens they were awarded.

This year we'd love to celebrate even more high attendance and also to achieve our target to achieve all pupils in school on any one day or hopefully lots of days (a target that unfortunately have not met for the last two years).

With this in mind, please take a look at the informative illustration below:

#### **"Every Day Counts"**

1 or 2 days a week doesn't seem that much but...			
If your child misses	that equals...	which is...	and over 13 years of
1 day a fortnight	20 days per year	4 weeks per year	Nearly 1.5 years
1 day a week	40 days per year	8 weeks per year	Over 2.5 years
2 days per week	80 days per year	16 weeks per year	Over 5 years
3 days per week	120 days per year	24 weeks per year	Nearly 8 years



**School Meetings begin again soon...** regular School Meetings will resume again on Friday 14th September. Come along, share our successes and see our work between 2.45 pm and 3.15 pm. The focus of the meetings for this term will be as follows:

Key Stage 1 (Oak, Sycamore & Maple)	Key Stage 2 (Cherry, Elm, Lime & Willow)
Friday 7th September—whole school RE Day celebration assembly, 9.15 am - everyone welcome	
21st September	14th September
28th September - Harvest Festival & Welcome Service, 9.30 am - everyone welcome	
5th October - Global Week celebration - whole school (2.30 pm) - everyone welcome	
Wednesday 24th October	19th October
School Meeting dates for the whole year can be found on the school website <a href="#">calendar</a> .	